Remedi Job PROFILE

Restorative Practitioner (1 year Pilot programme)

# The Remedi team in Cheshire are looking for a Restorative Practitioner to work within the Women’s’ Centre based in Crewe. Our new team member will work as part a team of practitioners who work with Women in the Crewe area who are accessing support services through the Women’s Centre, the role will also involve working from Crewe Police Station working with colleagues to support Women currently involved in the Criminal Justice System.

# We are looking for someone who can work creatively with women, deliver the Restorative Choices Programme (on a group and individual basis) and facilitate Restorative Justice conferences with the women and members of the community.

**Location-Crewe**

**Hours – 35 hours per week**

**Salary – £20,280 per annum plus 6% pension contribution**

**Holiday – 25 days per year plus bank holidays**

# Profile

You will work as part of team of practitioners who support Women who are at risk of entering the criminal justice system. You will facilitate restorative communication between victims and Women involved in crime. You need to work alongside colleagues within Cheshire Without Abuse Team (CWA) and Cheshire Police and work to their contractual requirements in terms of recording and responsibility as well as those of Remedi.

A Polish speaker would be desirable however not essential for the role.

As Remedi work with the national homicide service, there may be requirement of you to assist with serious and complex cases out of the Cheshire area.

Remedi are a training provider and you will be trained in our restorative programmes. Our practitioners may be required to deliver these programmes in group or individual settings.

**Communication -** Listening and responding to Women and their needs is an essential part of this role. In addition, you will need to work alongside colleagues in the Cheshire Without Abuse and Cheshire Police, keeping them updated on the progress of a case and championing the positive work that the Women are achieving. It is essential that you forge and maintain positive relationships with our partners, ensuring that they are always kept updated and informed.

Flexibility - Working with the Women requires a flexible approach; this may involve working on weekends as well as evenings. In return, we don’t expect you to work a rigid working week. You will be expected to manage your diary effectively and be prepared to travel to different placements around Cheshire to meet the needs of the Women you are working with.

Motivation – Many of the Women we work with have chaotic lifestyles and are difficult to engage. You will need to provide encouragement, support and work in a pro social manner with the Women at all times in order to achieve the best possible outcomes. You may be out and about a lot. It is not the type of job where you are going to be sat at a desk all day with your manager down the hall. You will have to work from your own initiative and make judgements that take into account the needs of the people you are working with, your own workload and the specific contract requirements. You will have other Remedi colleagues based in other locations within Cheshire (undertaking different roles) and you will be able to call upon them for advice and guidance when your Remedi manager isn’t available.

IT Capable – We want restorative practitioners to spend the majority of their time working with people. There is however, a responsibility to record information accurately and promptly. As a result, it is essential that you are proficient in using:

* Email
* Electronic calendar
* Word
* Excel

Recording is vital in showcasing the great work you will be doing and is often a contract requirement. You will need to produce accurate written reports in a professional manner about the Womens progress following each session and submit these in a timely fashion. You will also need to ensure that information regarding the women who fail to attend their organised appointments is submitted to Remedi/CWA service in a timely fashion.

Safe - We want you to work safely in all aspects of your role. This will mean following our own internal policies and procedures and will require you to consider safety in relation to the following aspects:

* Safeguarding
* Lone Working
* General Data Protection Regulations
* Confidentiality

What to expect

* The role is based in the Women’s Centre and Police Station in Crewe, but you may find that you spend the majority of your working week out in the community meeting with victims, facilitating restorative meetings and delivering programmes. Expenses are covered, but you will need access to your own vehicle.
* You will have access to a laptop computer with the relevant case management and email system on it. A mobile phone will also be provided.
* Internal and external training will be delivered. The expectation is that you engage in this training and implement it within your working life.
* The role is subject to Police Vetting and DBS Clearance, which we will undertake if successful.
* You will have a Remedi line manager who will be available to provide support and guidance when needed. Alongside this, they will meet with you for staff supervisions and team meetings monthly.