Remedi Job Description – Anti-Social behaviouR caseworker

# Remedi are recruiting an Anti-Social Behaviour Case Worker to support people affected by anti-social behaviour emotionally and practically and/or by a restorative approach. The role will be 35 hours per week and will predominately cover the North Derbyshire area –Including Chesterfield, Amber Valley, North East Derbyshire, Bolsover. Funded initially until end of March 2020

Location: Derbyshire (North Derbyshire)

Hours: 35 hours per week

Salary: £20,280 per annum plus 5% pension contribution

Leave: 25 days plus Bank Holidays

Funding for these posts is currently secured until 31st March 2018.

# Profile

To provide telephone and face to face emotional and practical support to people affected by anti-social behaviour throughout Derbyshire, however North Derbyshire will be your assigned area. This will include, Adults and Young Children and all victims of ASB, whether reported to the police or not.

To utilise Restorative approaches including Mediation, Restorative Justice and Restorative Circles to help victims cope with what is happening to them and their families, and to work towards stopping the ASB.

To work and build positive relationships and ensure partnership working with Derbyshire Police, Housing providers, Community Safety Teams and voluntary sector organisations across Derbyshire.

Under this contract all REMEDI personnel will operate under the service title of 'Derbyshire Victim Services' - all references should refer both to the umbrella organisation (REMEDI) and the operational project named 'Derbyshire Victim Services’.

To do this you will need to have certain skills and qualities:

**Communication -**. As a case worker you will be expected to undertake a needs assessment to identify any support needs the individual may have, you will then be expected to jointly develop a support plan to address the individual needs identified. Listening and responding to what is being said so that people feel supported and valued is an essential part of this role.

Flexibility - Working with people requires a flexible approach to ensure they are seen at times convenient to them; this can involve working on evenings and weekends. In return, we don’t expect you to work a rigid 9-5 Monday-Friday working week. You will be expected to manage your diary effectively and be prepared to travel across the County (and occasionally other parts of the country). As you will be part of Derbyshire Victim Services you will be expected to provide out of hours telephone support on a rota basis (5-8pm Mon-Fri and 9-1pm Saturday).

Motivation – The role is very rewarding and enables people affected by anti-social behaviour to Cope and Recover. It is a vital part of the role to work in close partnership with other agencies and attend regular ‘tasking’ and ‘ASB’ meetings. This means you are going to be out and about a lot. It is not the type of job where you are going to be sat at a desk all day with your manager next door. You will have to work from your own initiative and make judgements that take into account the needs of the people you are working with, your own workload and the specific contract requirements.

There will be an expectation of you to promote and raise awareness of the service in your area to increase the level of referrals. We want you to be the type of person that will see this as a challenge you want to meet because when it is achieved, lives are changed.

IT Capable – We want practitioners to spend the majority of their time working with people. There is however a responsibility to record information accurately and promptly. As a result it is essential that you are proficient in using:

* Email
* Electronic calendar
* Word
* Excel

Safe - We want you to work safely in all aspects of your role. This will mean following our own internal policies and procedures and will require you to consider safety in relation to the following aspects:

* Safeguarding
* Lone Working
* General Data Protection Regulation
* Confidentiality

What to expect

* The role covers North Derbyshire but also to support case workers in other areas of Derbyshire, so expect to travel. Expenses are fully covered, but you will need access to your own vehicle.
* A laptop to enable you to work remotely will be provided.
* Internal and external training will be delivered. The expectation is that you engage in this training and implement it within your working life.
* DBS and vetting. This role will require bi annual DBS checks and police vetting to Level 2
* You will have a line manager who you will meet individually at least once a month and they will also be available during the week to provide support and guidance.