REMEDI JOB DESCRIPTION

RESTORATIVE PRACTITIONER (BASED IN HALTON CRC)

Remedi are recruiting a practitioner to deliver our Restorative Choices Programme on a group basis within CRC in Halton and to facilitate Restorative Justice Services between victims and offenders as required across Cheshire.

Location – CRC Halton as primary base with the expectation to work cases as required across Cheshire dependent on the location of the victim/s.

Hours – 30 hours per week
Salary – £20,280 per annum pro-rata plus 5% Employer pension contribution
Leave – 25 days plus Bank Holidays

Funding for this post is currently secured until June 2018

To request an application pack please download from our website: www.remediuk.org or email: rj@remediuk.org

Completed applications can be sent by email to: rj@remediuk.org or by post to: Remedi, The Circle, 33 Rockingham St, Sheffield, S1 4FW

Closing date for receipt of completed applications is:

12 noon on Tuesday 29th August 2017

Interviews are scheduled to take place on Friday 8th September 2017

Profile:

The role has two distinct elements:

1. The delivery of our Restorative Choices Programme to groups of offenders within CRC Halton
2. The provision of Restorative Justice services between offenders and victims within Cheshire

The role of training facilitator requires confidence in speaking to groups of people, some of whom may have challenging behavior, and the ability to communicate

ideas regarding empathy, consequential thinking and victim awareness in a clear and effective manner.

The restorative practitioner aspects of the role involves a significant amount of contact with people affected by crime. Your role will involve supporting offenders and victims to enable them to communicate effectively with each other. This process helps reduce harm and enables individuals to move forward from what has happened. It can be facilitated through a face to face meeting or by acting as a go-between to pass messages between each party.

To do this you will need to have certain skills and qualities:

Communication - Listening and responding to what is being said so that people feel supported, valued and prepared to engage in a restorative intervention is an essential part of this role. There will also be an expectation that your first contact with people will be via a telephone call, so being able to engage with people over the phone is vital.

Flexibility - Working with people requires a flexible approach to ensure they are seen at times convenient to them; this can involve working on evenings and weekends. In return, we don't expect you to work a rigid 9-5 Monday-Friday working week. You will be expected to manage your diary effectively and be prepared to travel across the county (and occasionally other parts of the country).

Motivation – Well facilitated restorative interventions change lives for the better. We want you to do that. You will have to work from your own initiative and make judgements that take into account the needs of the people you are working with, your own workload and the specific contract requirements.

There will be expectations on the amount of restorative work we want you to do. We want you to be the type of person that will see this as a challenge you want to meet because when it is achieved, lives are changed.

IT Capable – We want restorative practitioners to spend the majority of their time working with people. There is however a responsibility to record information accurately and promptly. As a result it is essential that you are proficient in using:

- Email
- Electronic calendar

- Word
- Excel
- Powerpoint

Recording the work is a vital in showcasing the great work you will be doing and is often a contract requirement.

Safe - We want you to work safely in all aspects of your role. This will mean following our own internal policies and procedures and will require you to consider safety in relation to the following aspects:

- Safeguarding
- Lone Working
- Data Protection
- Confidentiality

What to expect

- The role is based in CRC Halton where all offender training sessions will take place. The facilitation of Restorative Justice however will mean travel around the county to meet victims in their homes and to deliver an effective service that meets their needs, so expect to travel for which expenses are paid. You will, however, need access to your own vehicle.
- A laptop and mobile will be provided.
- Internal and external training will be delivered. The expectation is that you engage in this training and implement it within your working life.
- DBS and vetting. This role will require bi annual DBS checks
- You will have a line manager who you will meet individually at least once a month and they will also be available during the week to provide support and guidance.