Remedi Job Description – Restorative REPARATION SUPERVISOR

# The Remedi team in Doncaster is looking for a new Reparation supervisor. Our new team member will spend most of their time in the community with children and young people fulfilling the reparative element of their order. We are looking for someone who is able to engage the young people, work with them and support them.

Location: Doncaster

Hours: Part time (20 hours per week). This will involve evening and weekend work

Salary: £19,882 (pro-rata) p.a. plus 5% pension contribution

# Profile

The role of a restorative reparation practitioner involves a significant amount of contact with young people that are supported by the Doncaster Youth Offending Service. Reparation is a part of the order that they are working on and it is therefore essential that you are non judgemental and able to support and motivate them. Getting stuck into clearing a local park, working on our allotment or fixing benches is not something that scares you.

To do this you will need to have certain skills and qualities:

**Communication –** You should be able to communicate with children 10-17. Whilst you might not know who’s currently topping the charts, you have an idea of what interests young people might have. You are able to engage them, work with them (and make time go quick)

Flexibility – These reparation sessions are an important part of the court order our young people are working on. Education and training is extremely important as well. That’s why most of the sessions will be planned for the weekend. You should be able to work Saturdays and Sundays ( As well as weekdays). Depending on referrals that might mean a session Saturday morning and one in the afternoon ( and same on Sundays). If during a session the weather makes it impossible to finish the session will be cancelled. Because our projects are all over the borough, access to a car is essential.

Motivation – It’s no secret that the majority of the young people are not always enthusiastic about the reparation part of their order. It is therefor extremely important that you are able to motivate them. All our reparation placement/projects benefit the local community. Making the link between their offence and reparation is not always an easy conversation but ultimately one that helps the young person. Feeling comfortable to have these discussions is something we look for.

Ultimately we are looking for someone that our young people can relate to, talk to, and work with.

IT Capable – We want you to spend the majority of your time working with people. There is however a responsibility to record information accurately and promptly. As a result it is essential that you are proficient in using:

* Email
* Electronic calendar
* Word
* Excel

Our team based within the Youth Offending Team will need reports for every session spent with a young person. So knowing your way around a computer to send an email or write a report is essential.

Safe - We want you to work safely in all aspects of your role. This will mean you need to follow our own internal policies and procedures and will require you to consider safety in relation to the following aspects:

* Safeguarding. We have a responsibility to address safeguarding issues
* Lone Working . We want you to be and feel safe. There’s always someone that you can contact . We want you to follow our Lone Working policy
* Data Protection. We have to be careful how we record/store and share information. Over time we have become experts at this and will train you as an expert as well.
* Confidentiality. It is extremely important that the young people you are going to be working with trust you. Confidentiality is really important to them and us. But when something is disclosed that puts them or other people at risk, we have to tell someone. It’s not always easy to have that discussion but we expect our Reparation supervisors to have them. Things like confidentiality are discussed in the initial Reparation induction we undertake with the young people so they know what they can expect from us and what we expect of them.

What to expect

* The role is based across Doncaster, so expect to travel. Expenses are fully covered, but you will need access to your own vehicle.
* We will get you a mobile phone so you can reach us whenever you need us without using your personal phone.
* Internal and external training will be delivered. The expectation is that you engage in this training and implement it within your working life.
* DBS check. We will undertake a DBS check for the successful candidate.
* You will have a line manager who you will meet individually at least once a month and they will also be available during the week to provide support and guidance. Our team in Doncaster has a manager and a coordinator as well as other office based staff, and we’re always just a phonecall/text away in case you need any of us.